

Hatfield & District Group Parish Council

Councillors are duly summoned to attend meeting of Hatfield & District Group Parish Council, to be held on Wednesday 12th March 2025 at Pudleston Village Hall at 7 pm for the purpose of transacting the following business.

AGENDA

1. Receive Apologies for Absence
2. Declaration of interest and written applications for dispensations
3. To approve the minutes of the meeting held on 15th January 2025.
4. Open Sessions To receive a brief verbal report from:
 - 4.1 Ward Councillor Bruce Baker
 - 4.2 **To Note** To receive views of **Local residents** on Parish Matters (10 minutes) to include Pudleston Village Hall update.
5. Finance
 - 5.1.1 Treasurer's Account Balance Reconciliation at Bank Statement
 - 5.1.2 Cheques passed for payment Clerks Wages £**** (656) Expenses £72.76 (657)
£ (tbc)Pudleston Village Hall Hire (658)
 - 5.2 End of Financial year 31/03/2025
 - 5.2.1 Appointment of Internal Auditor
 - 5.2.2 Clerk/RFO commencement of preparation of year accounts, including any monies owed (VAT) etc
6. Planning
 - 6.1 Consider comments on the following planning applications for determination by Herefordshire Council
250201 Proposed roof mounted solar panels 7 Meadow Bank Hatfield No Objections

250460 Proposed conversions of an agricultural building to a single storey residential use with car parking, landscaping, and installation of sewage treatment plants. Land at Bank Farm Common Road

250482 Proposed extension and alterations of existing dwelling and detached garage to provide additional space and reorganisation of existing accommodation Fencote station House **Hatfield**
 - 6.2 To Note Planning Applications Approval/Refusal by Herefordshire Council
7. Highways
 - 7.1 Balfour Beatty Verge Cutting twice per year. Late Bank Holiday Monday and end of growing season. Alternative end of growing season cut.
8.
 - 8.1 To complete the Risk Assessment
 - 8.2 To assess and confirm the Asset Register
9. To Note:
 - 9.1 Parish Summit 8th April 5.30-9.00 pm Plough Lane Talk Community
 - 9.2 Talk Community Newsletter (previously circulated)
 - 9.3 Civility and Respect in Public Office Monitoring Officer (previously circulated)
10. To consider matters as Agenda items for next meeting (No Discussion)
 - 10.1 End of year Audit Accounts
11. Date of Next meeting, being the APCM and the APM (proposed) Wednesday 14th May 2025

Signed: *SD Hanson* Clerk

Dated 07/03/25